



Kimberley  
School



## Job Vacancy

Application Pack

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## Full Time Teacher of ICT

Starting 1<sup>st</sup> September 2020



Dear Applicant

Kimberley School is an exciting place to work. Our aim is for every child to achieve or surpass their academic and social potential and we achieve this through providing an outstanding quality of education, underpinned by a strong programme of care, guidance, support and enrichment.

We are determined to take every possible step to ensure that ICT is a strong and successful part of our curriculum. In recent years we have adjusted our Key Stage 3 curriculum so that students have the opportunity to develop the ICT knowledge and skills that they will need to help prepare them for a successful adult life. Cambridge Nationals in Creative iMedia and the Cambridge Technical in IT are popular and successful choices in our Key Stage 4 and Key Stage 5 curriculum respectively.

If you have a passion for teaching ICT then we want to hear from you. There may be the opportunity for a candidate with suitable experience to teach in the Sixth Form. Applications from Newly Qualified Teachers are also encouraged. The post is available from September 2020.

You will be part of the Business and IT Faculty and you will be working with a team of professionals who have an excellent track record of success and focus relentlessly on ensuring that students enjoy learning and make outstanding progress. As part of East Midlands Education Trust there will also be the opportunity for you to learn from the very best and prepare you for the next stage of your career.

All staff are recruited under our safer recruitment processes, in line with DfE requirements, which includes an enhanced DBS check. We have a suite of safeguarding procedures, policies and guidance for all of our staff and volunteers to ensure we actively promote children and young people's welfare and safety.

We are also committed to equality of opportunity in employment and it is our policy to promote equal opportunities in employment, regardless of race, colour, nationality, ethnic or national origin, creed, disability, sex, age, marital status or sexual orientation. This applies to recruitment and selection practices, training, promotion and in the application of national and local agreements in respect of pay and conditions of service.

This application pack includes a job summary, job description and person specification. Applications must be made on an EMET application form which you can download from the [East Midlands Education Trust website](#). Please note that CVs will not be accepted. When you complete the application form please set out in your answer to question 6:

- how your experience and qualifications have prepared you for this position; and
- the steps you will take to ensure that the students you teach enjoy learning and make good progress.

Whilst current national restrictions remain in place all interviews will be conducted online.

If you have any questions or would like an informal discussion about the post please contact Wendy Bellamy, Leadership Support Team Leader, by email - [hr@kimberleyschool.co.uk](mailto:hr@kimberleyschool.co.uk)

**Closing date for receipt of applications: 9am on Wednesday 1<sup>st</sup> July 2020.**

## Job description / person specification

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<b>Job Summary</b>	
<b>Location:</b>	The Kimberley School, Newdigate Street, Kimberley, Nottingham, NG16 2NJ, Telephone: 0115 938 7000
<b>Salary:</b>	MPS/UPS
<b>Job Summary:</b>	ICT Teacher
<b>Application Form:</b>	Our method of application is via an application form. This can be accessed through our website vacancies page at: <a href="https://www.kimberleyschool.co.uk/vacancies">https://www.kimberleyschool.co.uk/vacancies</a> . CVs will not be accepted.

<b>Job Description</b>	
<b>Job Title: ICT Teacher</b>	
<b>Reports to:</b>	IT Performance Leader
<b>Responsible for:</b>	Planning, teaching and assessing effectively to ensure that students enjoy learning and achieve their subject target.
Responsibilities:	
<ol style="list-style-type: none"><li>1. To teach ICT so that all students enjoy learning and achieve their target grade</li><li>2. Ensure through working collaboratively with the other staff that all aspects of planning, teaching and assessment lead to students achieving at least their target grade.</li><li>3. Be a form tutor</li><li>4. Attend staff meetings and training as required or as appropriate</li></ol>	
Undertaking any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms.	

## Person Specification

**Please note that only applicants who can demonstrate that they can meet the criteria in the person specification are likely to be shortlisted for interview.**

**Applicants should be able to demonstrate how they meet the core criteria relevant to the post:**

E= Essential   D= Desirable   A= Application   I= Interview	Criteria Type		Identified By	
	E	D	A	I
<b>Experience</b>				
Successful experience of teaching ICT at KS3 and KS4	✓		✓	
Successful experience of teaching ICT at KS5		✓	✓	
Successful experience of teaching Computer Science at KS4		✓	✓	
<b>Qualifications, Training &amp; CPD</b>				
Degree or equivalent qualification in the teaching of ICT	✓		✓	
<b>Keeping Children Safe in Education</b>				
Committed to safeguarding and promoting the welfare of children	✓			✓
Ability to work in a way that protects the safety and well-being of children & young people	✓			✓
Recent Safeguarding Training		✓	✓	
<b>Knowledge &amp; Skills</b>				
Ability to communicate effectively at all levels	✓		✓	✓
Have a secure subject knowledge	✓		✓	✓
Good organisational skills	✓			✓
Good literacy and numeracy skills	✓		✓	
Makes effective use of ICT in the classroom	✓			✓
<p><b>In addition to the above, you will have the right to work in the UK and also be expected to demonstrate how you meet the following general criteria:</b></p> <ul style="list-style-type: none"> <li>Ability to work effectively in a team and relate to all people</li> <li>Ability to stay focused whilst being able to problem solve and use own initiative as appropriate</li> <li>Ability to organise, prioritise and complete tasks efficiently and effectively</li> <li>Ability to communicate effectively and to impart clearly knowledge for the benefit of others</li> <li>Flexible, adaptable and professional approach to work</li> <li>Openness to new ideas</li> <li>Punctual, reliable and an ability to keep to deadlines</li> <li>Ability to maintain confidentiality</li> </ul> <p><i>We reserve the right to ask candidates who are shortlisted for interview to verify any statements made on their application form.</i></p>				