



Kimberley
School



Teacher of French and Spanish Application Pack



Part Time Teacher of French and Spanish

0.8 full time equivalent. Fixed Term contract for 12 months

Starting 1st September 2020



Dear Applicant

Kimberley School is an exciting place to work. Our aim is for every child to achieve or surpass their academic and social potential and we achieve this through providing an outstanding quality of education, underpinned by a strong programme of care, guidance, support and enrichment.

Modern Foreign Languages are at the centre of our curriculum provision. Students study two languages (from French, German and Spanish) in Key Stage 3 and all students are able to study these languages at GCSE and A-Level. There is a strong tradition of enrichment opportunities within the Languages curriculum, including a long established exchange programme with our partner school in Germany.

This is an opportunity to join our outstanding, high performing, Modern Foreign Languages Team. We are looking for someone who can teach French at KS3 and KS4; the ability to teach Spanish at KS3 would also be an advantage.

The post is 0.8 full time equivalent on a fixed term contract for 12 months. There may be the opportunity for this to move to a permanent contract in the future with the agreement of the school and the successful candidate. However, we would also encourage you to apply if:

- You are a newly or recently qualified teacher looking for a full-time post
- You are interested in a part time contract but want something less than 0.8 full-time equivalent
- You are available for a maternity cover from September 2020

If you have a passion for teaching Modern Foreign Languages, then we want to hear from you. You will be part of the Modern Foreign Languages Faculty and you will be working with a team of professionals who have an excellent track record of success and focus relentlessly on ensuring that students enjoy learning and make outstanding progress. As part of East Midlands Education Trust there will also be the opportunity for you to learn from the very best and prepare you for the next stage of your career.

All staff are recruited under our safer recruitment processes, in line with DfE requirements, which includes an enhanced DBS check. We have a suite of safeguarding procedures, policies and guidance for all of our staff and volunteers to ensure we actively promote children and young people's welfare and safety.

We are also committed to equality of opportunity in employment and it is our policy to promote equal opportunities in employment, regardless of race, colour, nationality, ethnic or national origin, creed, disability, sex, age, marital status or sexual orientation. This applies to recruitment and selection practices, training, promotion and in the application of national and local agreements in respect of pay and conditions of service.

This application pack includes a job summary, job description and person specification. Applications must be made on an EMET application form which you can download from the East Midlands Education Trust website. Please note that CVs will not be accepted. When you complete the application form please set out in your answer to question 6:

- how your experience and qualifications have prepared you for this position; and
- the steps you will take to ensure that the students you teach enjoy learning and make good progress;
- the nature of the contract you are looking for (i.e. part time or maternity)

Whilst current national restrictions remain in place all interviews will be conducted online.

If you have any questions or would like an informal discussion about the post please contact Wendy Bellamy, Leadership Support Team Leader, by email - hr@kimberleyschool.co.uk

Closing date for receipt of applications: 9am on Wednesday 1st July 2020.

Job description / person specification

CONTENTS

Teacher of French and Spanish

Page 1 Job Summary

Page 1 Job Description

Page 3 Person Specification

Job Summary	
Location:	The Kimberley School, Newdigate Street, Kimberley, Nottingham, NG16 2NJ, Telephone: 0115 938 7000
Salary:	MPS/UPS
Job Summary:	Teacher of French and Spanish
Application Form:	Our method of application is via an application form_ CVs will not be accepted.

Job Description	
Job Title: Teacher of French and Spanish	
Reports to:	MFL Performance Leader
Responsible for:	Planning, teaching and assessing effectively to ensure that students enjoy learning and achieve their subject target.
<p>Responsibilities:</p> <ol style="list-style-type: none">1. To teach French and Spanish so that all students enjoy learning and achieve their target grade2. Ensure through working collaboratively with the other staff that all aspects of planning, teaching and assessment lead to students achieving at least their target grade.3. Be a form tutor4. Attend staff meetings and training as required or as appropriate <p>Undertaking any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms.</p>	

Person Specification				
<p>Please note that only applicants who can demonstrate that they can meet the criteria in the person specification are likely to be shortlisted for interview.</p> <p>Applicants should be able to <u>demonstrate</u> how they <u>meet the core criteria</u> relevant to the post:</p>				
E= Essential D= Desirable A= Application I= Interview	Criteria Type		Identified By	
	E	D	A	I
Experience				
Successful experience of teaching French at KS3 and KS4	✓		✓	
Successful experience of teaching Spanish at KS4		✓	✓	
Qualifications, Training & CPD				
Degree or equivalent qualification in the teaching of Modern Foreign Languages	✓		✓	
Keeping Children Safe in Education				
Committed to safeguarding and promoting the welfare of children	✓			✓
Ability to work in a way that protects the safety and well-being of children & young people	✓			✓
Recent Safeguarding Training		✓	✓	
Knowledge & Skills				
Ability to communicate effectively at all levels	✓		✓	✓
Have a secure subject knowledge	✓		✓	✓
Good organisational skills	✓			✓
Good literacy and numeracy skills	✓		✓	
Makes effective use of ICT in the classroom	✓			✓
<p>In addition to the above, you will have the right to work in the UK and also be expected to demonstrate how you meet the following general criteria:</p> <p>Ability to work effectively in a team and relate to all people Ability to stay focused whilst being able to problem solve and use own initiative as appropriate Ability to organise, prioritise and complete tasks efficiently and effectively Ability to communicate effectively and to impart clearly knowledge for the benefit of others Flexible, adaptable and professional approach to work Openness to new ideas Punctual, reliable and an ability to keep to deadlines Ability to maintain confidentiality</p> <p><i>We reserve the right to ask candidates who are shortlisted for interview to verify any statements made on their application form.</i></p>				