Loughborough Road
West Bridgford
Nottingham
NG2 7FA

Tel: 0115 9744488
Email: adminoffice@wbs.school
Website: www.wbs.school

Mr T Peacock B.Sc (Hons)
Headteacher

The West Bridgford School

14th May 2020

Dear Applicant,

Re: Teacher of Psychology for September 2020

Thank you for your interest in the above post. The Governors are seeking to appoint a Teacher of Psychology. This appointment is fixed term from the 01st September 2020 until 31st August 2021.

Enclosed with this letter are the following:

Copy of the Advertisement
Department Information
Job Description

Applicants should return the application form (CV's are not acceptable), with a letter of application, by 12-noon Monday 01st June 2020.

Yours sincerely,

Joann Blackamore
Staff Services Department

The West Bridgford School

Loughborough Road, West Bridgford,

Nottingham, NG2 7FA

Head Teacher: Mr T Peacock

Tel: 0115 9744488 Fax: 0115 9744489

Email: recruitment@emet.academy

Secondary roll: 1696 including 397 in the sixth form

Part of the East Midlands Education Trust

East Midlands Education Trust

FULL TIME TEACHER OF PSYCHOLOGY

Fixed Term for September 2020 until August 2021

Salary dependent on experience: £24,371 to £40,489

The West Bridgford School has an opportunity for an enthusiastic, creative and well qualified teacher of A Level Psychology to join our very successful team.

The Psychology teachers work within our Humanities Department, so the ideal candidate would have the ability to offer another subject such as Law, Sociology, RE or PSHE. The posts would be equally suitable for an experienced practitioner or a newly qualified teacher looking to complete their NQT year in an outstanding school.

The successful candidate will have to meet the requirements of the person specification in order to be offered the post and will be subject to an enhanced DBS check. The school is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment. We welcome applications regardless of age, gender, ethnicity or religion.

For further information, and an application pack, please visit our web site at www.emet.academy/vacancies or email recruitment@emet.academy. Only applications submitted on the school's application form will be considered. We do not accept applications through recruitment agencies.

Closing date for applications is at 12-noon, Monday 01st June 2020

Humanities at the West Bridgford School

The Humanities Department at the West Bridgford School brings together the History, Geography and Social Sciences teaching into one coherent team. Under a Head of Department and two other post holders, 15 teachers are grouped within the Humanities section of the main building and 4 specialist rooms in the Post 16 Bradbury Centre. All rooms are equipped with SMART boards and we have our own Humanities Computer Room.

Teachers and Curriculum Managers within these areas share resources and work closely together to deliver highly successful courses. Teaching at KS4 and KS5 is by specialist teachers from each subject, while at KS3 there is a tradition of teachers contributing small amounts of teaching to other subjects within Humanities as necessary.

Social Sciences

In Years 7-9 all students currently have 2 periods of Religious Education per fortnight taught in mixed ability tutor groups, studying a range of issues and questions from a variety of World Religions' perspectives. At KS4 we offer GCSE Philosophy and Ethics and GCSE Sociology. At KS5 students follow AS and A level courses in RE Philosophy, Sociology and Psychology.

Psychology

Psychology (EDEXCEL) is a very popular and thriving subject at A Level, delivered jointly by three specialists. Each is based for all of their Psychology lessons in their own spacious room in the purpose-built Sixth Form Block. Psychology is well established and comprehensively resourced. It has been described as a lead subject within our impressive Sixth Form, regularly achieving some of the school's best A Level results. The three Psychology teachers share resources and work closely together to deliver this highly successful course. A new appointment is sought for September 2018 to replace one of the specialists.

History

In Years 7-9 all students currently have 3 periods of History per fortnight taught in mixed ability tutor groups. The course covers Medieval Realms and the early part of Making of the UK in Year 7; Making of the UK and Native Americas in Year 8; Expansion, Trade and Industry, Black People of the Americas and World Wars I and II in Year 9. At KS4 History is a very popular option choice, with around 70% of the year group choosing to follow the GCSE course next year – the AQA course focusing on Modern World History. At KS5 students follow the AS and A Level course in History. The History team currently consists of 6 teachers, some of which have senior positions within the school.

Geography

In Years 7-9 all students currently have 3 periods of Geography per fortnight taught in mixed ability tutor groups, covering a range of topical geographical issues relevant to young people. At KS4 Geography is an option choice growing in popularity, with around 35% of the year group choosing to follow the GCSE course next year. The course focuses on Extreme Environments and students' place in their local world. At KS5 students follow the AS and A level course in Geography. The Geography team currently consists of 3 teachers.

Generic Job Description

Post Title:	**TEACHER**
Purpose:	• To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate. • To monitor and support the overall progress and development of students as a teacher/ Form Tutor • To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. • To contribute to raising standards of student attainment. • To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
Reporting to:	Head of Department
Responsible for:	The provision of a full learning experience and support for students.
Liaising with:	Head/Deputies, teaching/support staff LEA representatives, external agencies and parents.
Disclosure level	Enhanced
MAIN (CORE) DUTIES	
Operational/ Strategic Planning	• To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department. • To contribute to the Curriculum Area and department's development plan and its implementation. • To plan and prepare courses and lessons. • To contribute to the whole school's planning activities.
Curriculum Provision:	To assist the Head of Department, the Deputy Head Teaching & Learning, to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.
Curriculum Development:	To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's Mission and Strategic Objectives.
<u>Staffing</u> **Staff Development:** **Recruitment/ Deployment of Staff**	• To take part in the school's staff development programme by participating in arrangements for further training and professional development. • To continue personal development in the relevant areas including subject knowledge and teaching methods. • To engage actively in the Performance Management Review process. • To ensure the effective/efficient deployment of classroom support • To work as a member of a designated team and to contribute positively to effective working relations within the school.

Quality Assurance:	• To help to implement school quality procedures and to adhere to those. • To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required. • To review from time to time methods of teaching and programmes of work. • To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.
Management Information:	• To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc. • To complete the relevant documentation to assist in the tracking of students. • To track student progress and use information to inform teaching and learning.
Communications:	• To communicate effectively with the parents of students as appropriate. • Where appropriate, to communicate and co-operate with persons or bodies outside the school. • To follow agreed policies for communications in the school.
Marketing and Liaison:	• To take part in marketing and liaison activities such as Open Evenings Parents Evenings, Review days and liaison events with partner schools. • To contribute to the development of effective subject links with external agencies.
Management of Resources:	• To contribute to the process of the ordering and allocation of equipment and materials. • To assist the Head of Department to identify resource needs and to contribute to the efficient/effective use of physical resources. • To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the School, department and the students.
Pastoral System:	• To be a Form Tutor to an assigned group of students. • To promote the general progress and well-being of individual students and of the Form Tutor Group as a whole. • To liaise with a Pastoral Leader to ensure the implementation of the school's Pastoral System. • To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.

	• To evaluate and monitor the progress of students and keep up-to-date student records as may be required. • To contribute to the preparation of Action Plans and progress files and other reports. • To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved. • To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff • To contribute to PSHCE and citizenship and enterprise according to school policy • To apply the Behaviour management systems so that effective learning can take place. • To promote the welfare of children and to support the school in safeguarding children though relevant policies and procedures.
Teaching:	• To teach, students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere. • To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required. • To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students. • To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students • To undertake a designated programme of teaching. • To ensure a high quality learning experience for students which meets internal and external quality standards. • To prepare and update subject materials. • To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus. • To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework. • To undertake assessment of students as requested by external examination bodies, departmental and school procedures. • To mark, grade and give written/verbal and diagnostic feedback as required.

Other Specific Duties:

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To support the school in meeting its legal requirements for worship.
- To promote actively the school's corporate policies.
- To continue personal development as agreed.
- To comply with the school's Health and safety policy and undertake risk assessments as appropriate.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers. The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.
This job description is current at the date shown, but following consultation with you, may be changed by Management to reflect or anticipate changes in the job which are commensurate with the salary and job title.

Date: March 2012