



JOB DESCRIPTION

Job Title:	Teacher
Responsible To:	Head of Department
Key Relationships/ Liaison with:	Other department members Head of Year
Job Purpose:	To monitor and support the overall progress and development of pupils as a teacher.

MAIN DUTIES AND RESPONSIBILITIES:

- 1 Plan, prepare and deliver lessons to the full age and ability range.
- 2 Assess pupils' work in line with whole school and departmental policies.
- 3 Assist in the development of appropriate syllabuses, resources and schemes of work.
- 4 Contribute to departmental self-evaluation and improvement plans.
- 5 Contribute to the school's extra-curricular provision.
- 5 Act as a form tutor, and carry out associated duties.

This post is subject to a check being carried out at an Enhanced level by the Disclosure & Barring Service regarding any previous criminal record.

This job description sets out the duties and responsibilities of the post at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

Limehurst Academy is seeking to promote the employment of disabled people and will make any adjustments considered reasonable to the above duties under the terms of the Disability Discrimination Act 1995 and the Equality Act 2010 to accommodate a suitable disabled candidate.

Job Title:	TEACHER
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Qualifications	Essential	Desirable	How assessed
<ul style="list-style-type: none"> Good Honours degree Secondary PGCE, or equivalent 	<ul style="list-style-type: none"> ✓ ✓ 		App/Doc/Ref

Experience	Essential	Desirable	How assessed
<ul style="list-style-type: none"> Proven record of success in teaching across the age and ability range at secondary level Experience of contributing to Department Improvement Plans and Schemes of Work 		<ul style="list-style-type: none"> ✓ ✓ 	App/Int/Ref

Personal Qualities	Essential	Desirable	How assessed
<ul style="list-style-type: none"> Ambition for self and others Genuine concern for others Good sense of humour Decisive, determined and self-confident Integrity, trustworthy, honest and open Accessible and approachable Manages change sensitively and skilfully Excellent attendance and punctuality Excellent interpersonal skills 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		App/Int/Ref

Skills, Attributes & Knowledge	Essential	Desirable	How assessed
<ul style="list-style-type: none"> Knowledge of curriculum developments Ability to use a variety of teaching and learning strategies Skills and knowledge to deal with student safety and behaviour Ability to work effectively under pressure Ability to prioritise and meet deadlines Commitment to continued personal development Ability to focus on standards and the belief that all students can succeed given the right opportunity and support Demonstrate a commitment to equal opportunities A willingness to relate to the local community Good ICT skills 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		App/Int/Ref

Factors not already covered	Essential	Desirable	How assessed
<ul style="list-style-type: none">• Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the provisions of the Disability Discrimination Act 1995 and the Equality Act 2010.	✓		Int

App = Application Form

Int = Interview

Ref = Reference