



Person specification – MFL Assistants

Qualifications		
Excellent standard of basic education, GCSE grade A* - C or equivalent	E	Application form
Honours degree standard or equivalent	D	Application form
Excellent language skills	E	Application form/Interview
Good level of English	E	Interview
Qualified Teacher Status	D	Application form/Interview
Experience		
Of working in an educational environment	D	Application form/Interview
Of preparing students for examinations	D	Application form/Interview
The ability to form close professional, caring relationships with students, colleagues, outside agencies, parents/carers	E	Application form/Interview
Of working on own and as part of a team	E	Application form/Interview
Good ICT skills to produce learning materials and assist students within the classroom	D	Application form
Professional knowledge		
Knowledge of strategies to meet the needs and raise the level of achievement of students of all abilities	D	Application form/Reference
Awareness of Additional Educational Needs	E	Application form/Interview
Understanding of relevant policies/codes of practice	E	Interview
Understanding of the need to safeguard students	E	Application form
Interpersonal & Personal Skills		
Ability to deliver language sessions at KS3 – KS5	E	Reference/Interview
Confidentiality, tact and sensitivity	E	Interview
Good organisational skills with the ability to work flexibly and constructively	E	Application form/Interview
Ability to support and motivate students	E	Application form/Interview
Effective communication	E	Application form/Interview
To demonstrate and use effective methodology	E	Reference/interview
Ability to provide language teaching within a cultural context	E	Application form/Interview

E = Essential

D = Desirable